



RECRUITMENT PACK

PEOPLE BUSINESS PARTNER



Closing date: 13.04.26
Interview date: WC 20.04.26

myactive.uk/Careers



A MESSAGE FROM OUR MANAGING DIRECTOR

Thank you for your interest in joining MyActive.



About MyActive

Established in October 2024, by High Peak Borough Council together with its strategic alliance partner, Staffordshire Moorlands District Council, we are a community-focused, active wellbeing company established with the purpose of helping local people to improve their lives through movement.

We have the privilege of operating a wide range of facilities and services across the High Peak and Staffordshire Moorlands areas, in the attractive towns of Glossop, New Mills, Buxton, Leek, Biddulph and Cheadle. Our life-changing services also reach out to communities, collaborating with local systems and partners to help tackle inequality, long-term health conditions and isolation.

We are moving from traditional leisure provision to a broader active wellbeing model, rooted in purpose and community impact. That shift requires more than new facilities. It requires the right culture, the right support and the right leadership.

We are investing in our future, including a £17 million development in Leek. We are deepening partnerships with councils and health systems. And we are focused on reducing inequality and improving lives through movement.

To do that well, we must invest in and support our people.

The People Business Partner role is central to this next phase. This is not about maintaining the status quo. It is about influencing culture at a formative stage, working directly with senior leaders and colleagues across all sites to create an environment where people feel well supported, valued and empowered.

What excites me most about this role is the visibility of its impact. The difference you make will not just be seen in policies or reports. It will be felt in the day-to-day experiences of colleagues who, in turn, deliver life-changing services to our communities. If you are looking for a role where your professional expertise genuinely shapes an organisation's future, I encourage you to apply.

Rob Wilks





PEOPLE BUSINESS PARTNER

About the role

We're looking for a people professional who can balance empathy with expertise, and who enjoys seeing the real impact of their work.

You'll play a key role in delivering our organisational purpose by creating the culture and people practices that make MyActive a great place to work. This varied role will also provide trusted HR advice, support positive change, and make sure our people policies and processes are not just compliant, but meaningful and empowering.

Location

Agile position, including home working and travel across Staffordshire Moorlands and High Peak

Salary

£38,000

Full-time, 40 hours per week

Plus essential car user allowance of £80.25 per month

Reports to

Managing Director

Benefits

6% Employer Pension Contribution

Holiday entitlement 23 days + bank holidays, rising to 26 days after 5 years' service

Free use of our facilities to support your own wellbeing

What you'll be doing

- Partner with leaders and managers across MyActive to embed good people practice and nurture an engaged, empowered workforce.
- Support organisational change, workforce planning, and employee engagement, including coordination of the Employee Forum.
- Lead on diversity, inclusion, and wellbeing projects, ensuring MyActive remains an inclusive, forward-thinking employer.
- Provide sound advice on employee relations, case management, and performance.
- Work with external providers on recruitment, payroll, and onboarding to maintain a smooth and consistent employee experience.
- Analyse people data and report on key metrics like turnover, sickness, and training.
- Promote learning and development across the organisation, helping managers and teams grow their skills.
- Contribute to policy development, ensuring alignment with current employment law and best practice.

View the full job description and person specification here:

myactive.uk/Careers



Who we're looking for

You'll be someone who:

- Has solid generalist HR experience, ideally at Business Partner level.
- Is confident advising senior leaders while remaining approachable and grounded.
- Understands employment law and can translate it into practical, people-focused solutions.
- Is comfortable working independently in a part-time, high-impact role.
- Can analyse data and spot trends, but never loses sight of the human story behind the numbers.
- Cares about inclusion, wellbeing and creating positive workplace cultures.

Experience within leisure, public sector or community-focused organisations would be beneficial, but what matters most is your mindset.

We're looking for someone who believes that great organisations are built on trust, fairness and genuine collaboration.

Why join MyActive?

Because this is more than an HR role.

You'll be joining an organisation that is:

- Moving from traditional leisure to holistic active wellbeing
- Investing in new facilities, including a £17 million development in Leek
- Committed to partnership working across councils and health systems
- Focused on reducing inequality and improving lives through movement

You'll have the chance to influence culture at a formative stage, working directly with senior leaders and colleagues across all sites.

And you'll see the difference your work makes, not just in policies or reports, but in the day-to-day experiences of people who deliver services that change lives.

View the full job
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